

# **DEIS Three-Year Plan**

## Summary Framework

**School Name: St John's College**

**Roll Number: 60510M**

**Period of Plan: 2018-2021**

**Date(s) of Ratification by Board of Management:**

## DEIS Planning: Plan to promote Retention

### Summary Plan to promote RETENTION

**Target(s):**

State in specific terms how RETENTION should improve as a result of measures in the school's DEIS plan (*number the targets*)

- 1. To increase our current retention rate at Junior Cycle from 97% to 100% over three years.**
- 2. To increase our student retention rates at Senior Cycle from 94% to 98% over three years.**

**Actions:**

State proposed measures (both existing and new) to improve RETENTION. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

Measure	To address target(s) no.*	Who?	Lead responsibility	When?	Resources?
<b>1. Care Team will meet on a weekly basis to discuss referrals and put supports in place for individual students who may be experiencing academic, learning, social &amp; emotional, mental health and/or attendance difficulties. Each teacher will be given blank referral forms at the beginning of each year. Completed referral forms will be forwarded to a member of the care team for consideration at the next meeting.</b>	1,2	<i>Care Team Subject Teachers Year Heads Class Tutors Individual students Parents</i>	<i>Chairperson of Care Team</i>	Every Monday (2018-19 School Year)	Meeting Time Referral Forms Care Team Minutes to record follow-up and issues arising
<b>2. To introduce a 'Focus In/ Focus Out' notice board in Staff Room to inform teachers of individual students who may be experiencing difficulties or challenges in their school or family lives. Board is updated every week after Care Team Meeting.</b>	1,2	<i>Deputy Principal Year Heads Names of Individual Students</i>	<i>Deputy Principal</i>	By October 2018. Board to be updated on a weekly basis	Focus In/Focus Out Notice Board Care Team Minutes
<b>3. SCP Co-ordinator with the support of the Care Team, will compile a list of students at risk of early school leaving in each year and will put in place suitable supports and interventions for such students. Supports may include;</b> -Leaning Support -Behaviour Support -Counselling -SCP Support -HSCL Support - Support from ASD Unit -Support from external agencies and organisations	1, 2,	<i>SCP HSCL Care Team Support Staff</i>	<i>Care Team &amp; Support Staff</i>	September of each year	Reports from primary teachers (1st years), Results of standardised Tests, Care Team referrals, data on attendance, data from SEN, Psych-Ed/CAMHS assessment reports, NEWB

\* It is possible that a measure may address a number of targets

## DEIS Planning: Plan to promote Retention

<p><b>4. SEN Team will continue to visit primary schools of all incoming students to gather information and to formulate an educational profile for each 1<sup>st</sup> Year. SEN Team will access reports and put supports in Place.</b></p>	1,2	<i>SEN Team HSCL</i>	<i>SEN Co-ordinator</i>	Feb/Mar/April of year prior to admission	data Information on standardised testing Attendance Records Behaviour Records Records of assessments/reports
<p><b>5. Continue to identify students with learning difficulties in each year group and provide supports/resource hours/interventions/teaching and learning strategies as necessary</b> -Learning support may include; Literacy Supports Numeracy Supports Curricular Support Resource Hours Team Teaching SNA Support Teaching and Learning Strategies in the classroom</p>	1,2	<i>SEN Team Literacy Team Numeracy Team Resource Team Subject Departments Subject Teachers NEPS</i>	<i>SEN Co-ordinator</i>	Ongoing	Results Of Standardised Tests Results of House Examinations Psych-Ed Reports CAMHS Reports
<p><b>6. Continue to identify students in 1<sup>st</sup>, 2<sup>nd</sup> 3<sup>rd</sup> year who are experiencing behavioural difficulties which impacts on their teaching and learning. Students will receive support from the Behaviour for Learning Team. Behavioural Support Include</b> -Formulation of Behaviour Plan and Recommendations for Learning for each individual student -Check and Connect -1-1 support (eg..social/emotional/behaviour for learning skills, self- regulation, curricular, wellbeing) -Red Card (movement breaks) -Participation in programmes (eg. Social skills, Getting it Together, Why Try?, Friends for Life, Working things Out )</p>	1	<i>BFL Team Care Team Referrals Year Head Subject Teachers</i>	<i>BFL Team</i>	Ongoing	LBC's Meeting with parents (Consent and review) Planning Documents Reports Discipline Records Blue Report Card Student Profile Student Behaviour Plan Recommendations

## DEIS Planning: Plan to promote Retention

<p><b>7. Identify Students from cohort of 3<sup>rd</sup> Year students for whom LCA is an option for senior cycle. LCA Co-ordinator will liaise with 3<sup>rd</sup> Year Head &amp; 3<sup>rd</sup> year teachers to identify students. Information will be shared with Care Team.</b></p>	2	<p><i>3<sup>rd</sup> Year Head LCA Co-ordinator 3<sup>rd</sup> Year Teachers 3<sup>rd</sup> Year Students</i></p>	<i>LCA Co-ordinator</i>	<p>Process begins January of each school</p>	<p>Recommendations from year head/teachers School Reports Results of standardised tests</p>
<p><b>8. Set up a wellbeing committee to raise awareness about the importance of school wide wellbeing to reflect the impact wellbeing has on schoolwide retention. Committee will roll out a number of events on an annual basis.</b></p>	1,2	<i>Wellbeing Committee</i>	<i>Wellbeing Co-ordinator</i>	<p>2018-19 school year.</p>	<p>Volunteers from teaching body. Student Participation Meeting Time Planning Time</p>

**Monitoring:**

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

- **Monitor attendance daily, weekly , monthly**
- **Monitor attendance of individual students with poor attendance records (TRACKING)**
- **Monitor annual reports on retention and NEWB reports/returns**
- **Monitor identified students at risk of ESL on an ongoing basis and monitor the efficacy of relevant supports**
- **Review of NBSS documentation and interventions(ongoing)**
- **Review of Learning Support Interventions (ongoing)**
- **Standardised tests for all 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> year students (literacy/numeracy) and comparisons**
- **Monitor baseline data for retention on a yearly basis**

## **DEIS Planning: Plan to promote Retention**

- **Monitor educational progress of students identified as being ideal candidates for the LCA Programme**

### **Evaluation:**

State how impact of actions on RETENTION will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

**Retention evaluated by SCP Co-ordinator and presented to whole staff**

**Evaluation of interventions and supports of targeted students (what worked, what didn't work)**

**Care Team will assess progress of targeted students**

**Evaluate progress in JCSP classes (literacy, numeracy, attendance, academic attainment)**

**Compare retention rates on an annual basis to baseline data from previous years**

**Wellbeing committee will evaluate events and interventions**

## DEIS Planning: Plan to promote Attendance

### Summary Plan to promote ATTENDANCE

**Target(s):**

State in specific terms how ATTENDANCE should improve as a result of measures in the school's DEIS plan (*number the targets*)

- 1. Reduce by 10%, students missing 20 days or more in Junior Cycle over three years.**
- 2. Reduce by 10% students missing 20 days or more in Senior Cycle over three years.**

**Actions:**

State proposed measures (both existing and new) to improve ATTENDANCE. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

Measure	To address target(s) no.*	Who?	Lead responsibility	When?	Resources?
<b>1. To introduce VS Ware as a tool to monitor and track students attendance and inform parents of absences. Teachers will be trained how to use the software and how best to use it to monitor attendance.</b>	1,2,	<i>Principal VS Ware Trainer IT Co-ordinator</i>	<i>Principal</i>	Before end of 2018-19 school year	VS Ware Training Manual Training Time
<b>2. All students, must furnish relevant Year Head with a note, signed by parent/guardian explaining the reason for their absence, on their return to school. Year Heads will record/document absences in each year group. Year Head will make contact with parent if there is a pattern of unexplained absences.</b>	1, 2	<i>Relevant Year Head</i>	<i>Year Head</i>	Ongoing	Class Rolls Record of absences
<b>3, All subject teachers to take roll at the beginning of each class to record attendance and punctuality for each student. These rolls will be monitored by Year Heads.</b>	1, 2	<i>Subject Teachers Year Heads</i>	<i>Subject Teachers</i>	Daily	Class Rolls Roll Call Attendance/Punctuality Records
<b>4.. When a student has missed 10 days from school, without explanation, Year Head may direct HSCL make a home visit to ascertain if family needs support getting their son to school. If necessary, HSCL may flag this with EWO.</b>	1,2	<i>Year Head HSCL Co-ordinator</i>	<i>Relevant Year Head/ HSCL Co-ordinator</i>	As Need arises	Phone call/letter to parent Record of meeting Interventions. if any

\* It is possible that a measure may address a number of targets

## DEIS Planning: Plan to promote Attendance

<p><b>5. Attendance and punctuality records to be clearly communicated to parents via Christmas and Summer reports and at Parent Teacher Meetings.</b></p>	1,2	<i>Relevant Year Head</i>	<i>Subject Teachers &amp; Year Head</i>	Christmas, Summer and annually at parent Teacher meeting. If there is a pattern of unexplained non-attendance	Class rolls, Record of Punctuality, Attendance records, School reports
<p><b>6. Students identified as having poor attendance will be tracked by SCP Co-ordinator Student may be invited to participate on Special Attendance Challenge which links rewards with improved attendance.</b></p> <p><b>7. Regular Attendance meetings between SCP and HSCL Co-ordinator and EWO.</b></p>	1,  1,	<i>SCP/HSCL</i>  <i>SCP/HSCL/EWO</i>	<i>SCP Co-ordinator</i>  <i>SCP Co-ordinator</i>	Attendance recorded daily.  Ongoing-as need arises	Records of attendance tracking, attendance tracker, parents phone numbers  Attendance records to date. Minutes Of Meeting. Meeting room. Refreshments
<p><b>8. Amend our attendance challenge initiative to include all 4<sup>th</sup>, 5<sup>th</sup> &amp; 6<sup>th</sup> year students. Class groups from each year will be pitted against each other. To motivate students to work as a class team in order to improve attendance a designated notice board with weekly attendance results. The class with the best attendance from each year group will be rewarded with a trip or an event.</b></p> <p><b>9. Maintain attendance awards for each year group at our annual awards night to reward students with excellent attendance.</b></p>	1,2  1, 2	<i>SCP Co-ordinator</i>  <i>Awards Night Co-ordinator &amp; Year Heads</i>	<i>SCP Co-ordinator</i>  <i>Awards Night Co-ordinator</i>	Amended attendance challenge initiative to be rolled out in 2018-19 school year.  December of every year	Attendance records of each individual class.  Attendance records, invitation to students and parents. Trophy/certificate.

## DEIS Planning: Plan to promote Attendance

<p><b>10. Introduce a 1-1 meeting for all parents of incoming LCA students to emphasise the importance of 90% attendance for successful teaching and learning outcomes on the Leaving Certificate Applied Programme. Parent will be informed about the importance of furnishing the Year Head with a medical note in the event that the student is absent from school for a period of time due to illness or a medical condition.</b></p>	2	<i>LCA Co-ordinator</i>	<i>LCA Co-ordinator</i>	<p>2018-19 school year and thereafter</p> <p>May/June</p>	<p>Letter/phone call inviting parent to meeting with LCA Co-ordinator. Meeting schedule for each parent Information booklet about the LCA Programme and a section on attendance.</p>

**Monitoring:**

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

**Subject teachers will record attendance for each class on the school roll**

**Attendance monitored by Year Heads on a daily Basis**

**Patterns of Unexplained absences will be identified by Year Heads and may be referred to Care Team. Referral and any interventions recorded in Care Team**

**Minutes. Year Head will contact parent with concerns**

**Records of Home Visits to parents of students with attendance issues maintained**

**Attendance Tracking for targeted students will be monitored on a daily basis and parents will be informed of all absences**

**Results of attendance challenge are monitored by attendance challenge co-ordinator**

**Records of Special Attendance Challenge**

**Attendance of targeted students monitored by care team**

**Monitoring of NEWB Reports**

**Attendance at parent teacher meetings recorded.**

**Evaluation:**

State how impact of actions on ATTENDANCE will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

**Progress monitored through comparison of annual attendance figures and baseline data on attendance in previous years**

**Attendance evaluated by SCP Team on an annual basis**

**Evaluation and analyses of NEWB reports**



## **DEIS Planning: Plan to promote Attendance**

**Attendance challenge data to be updated and evaluated in a weekly basis**

**HSCL Co-ordinator evaluates home visits/contact with parents**

**Analyse attendance rates for each year group on an annual basis.**

**Evaluate success of interventions/supports for those with poor attendance records (Attendance challenges-Junior and Senior, Special Attendance Challenge) on an annual basis**

## DEIS Planning: Plan to improve Literacy Levels

### Summary Plan to improve LITERACY LEVELS

**Target(s):**

State in specific terms how LITERACY LEVELS should improve as a result of measures in the school's DEIS plan (*number the targets*)

1. **To increase the number of students who are confident at spelling from 19% to 40% over three years.**
2. **To increase literacy levels of all students who scored below the 10<sup>th</sup> percentile, over three years.**
3. **To reduce the number of students who have been identified as not reading all for enjoyment, from 48% to 28% over three years**

**Actions:**

State proposed measures (both existing and new) to improve LITERACY LEVELS. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

Measure	To address target(s) no.*	Who?	Lead responsibility	When?	Resources?
1. <b>Every 1<sup>st</sup> Year group will participate in the SNIP Programme</b>	1	<i>English Teachers 1<sup>st</sup> Year Students</i>	<i>Literacy Team Individual English Teachers</i>	2018-19 School Year	SNIP Resources
2. <b>Subject Teams will identify commonly misspelt words associated with their subject. These words will be displayed in the classroom and will be changed regularly</b>	1,2	<i>Subject Teachers</i>	<i>Subject Department Head</i>	Identification before end of 2018-19 school year.	Meeting Time Word List
3. <b>Literacy Team to explore teaching strategies/methodologies/initiatives that could be employed by teachers in order to improve spelling across each year group.</b>	1	<i>Literacy Team</i>	<i>Literacy Team</i>	2018-19 School Year	Results of literacy survey Evidence based strategies Maeeeting Time Planning Time Access to resources
4. <b>Test all students in 1<sup>st</sup> , 3<sup>rd</sup> and 5<sup>th</sup> year using a standardised test</b>	2	<i>SEN Department</i>	<i>SEN Co-ordinator</i>	Annually	1 <sup>st</sup> Year- NGRT

\* It is possible that a measure may address a number of targets

## DEIS Planning: Plan to improve Literacy Levels

<p>(GRT)in literacy</p> <p><b>5. Identify, through testing, individual students who fall below the 10<sup>th</sup> percentile in literacy (reading, comprehension) and provide supports that will support the student to improve their literacy. Supports may include</b></p> <ul style="list-style-type: none"> <li>-Catch Up Literacy</li> <li>-Accelerated Reader</li> <li>-Use of Interactive Software (eg Word Shark)</li> <li>-Team Teaching</li> <li>-Learning Support/Resource Hours</li> <li>-Library Time</li> <li>-Literacy Initiatives</li> </ul>	1,2,3	<p><i>Students</i></p> <p><i>SEN Co-ordinator</i> <i>Learning Support Staff</i> <i>Students identified as being in the 10<sup>th</sup> percentile for reading</i></p>	<i>SEN Co-ordinator</i>	Annually	<p>Form 3A &amp; 3B 2<sup>nd</sup> and 3<sup>rd</sup> Yrs NGRT 4A &amp; 4B ERT</p> <p>Results of Tests Teaching Personnel Literacy Resources Resource Hours Team Teachers Record of Interventions</p>
<p><b>6. Literacy Team to evaluate Drop Everything and Read initiative and explore other reading/spelling initiatives that seek to improve spelling and reading learning outcomes for students.</b></p>	1,2,3	<i>Literacy Team</i>	<i>Literacy coordinator</i>	2018-19	<p>Meetings Planning Minutes of Meetings</p>
<p><b>7.To continue to run World Book Week to include book fair and discounted books for students</b></p>	3	<i>Literacy Team</i>	<i>Book Week Co-ordinator</i>	During World Book Week each Year	<p>Planning Book Fair Equipment Books Discount Vouchers , Posters highlighting Wold Book week around school Timetabling issues, supervision</p>

## DEIS Planning: Plan to improve Literacy Levels

<b>8. To have a selection of reading materials available in Lunch Club to encourage students to read for enjoyment during break time</b>	3	<i>Literacy Team Canteen Co-ordinator</i>	<i>Canteen Co-ordinator</i>	To be effected before end of 2018-19 school year	Books Newspapers Magazines
<b>9. Selection of classes in junior cycle to receive one library class per week to encourage reading</b>	1,2,3	<i>Literacy Team English Teacher</i>	<i>English Teacher</i>	One class per week 2018=19 school year	Library Timetable Record of books read Reading tables/Chairs
<b>10. The following literacy initiatives to continue with JCSP classes to improve learner outcomes in literacy for all JCSP students</b> <b>-Word Millionaire</b> <b>-Accelerated Reader</b> <b>-100% club</b>	1,2,3	<i>JCSP Co-ordinator JCSP Team</i>	<i>JCSP Co-ordinator</i>	2018-19 school year	Accelerated Reader Resources Comparison of results Wprd Millionaire Resources 100% club resources

### Monitoring:

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

### Monitoring

1. Results of standardised tests to be compared over a three year period. Testing in year one to be compared with testing in year 2 for comparison.
2. Resurvey students on literacy each year
3. Pre and post-test accelerated reader and catch up literacy to track improvements
4. Feedback/Evaluation from staff and students regarding various initiatives
5. Lunchtime Supervisor will take a list of students borrowing reading materials at lunchtime

## **DEIS Planning: Plan to improve Literacy Levels**

### **Evaluation:**

State how impact of actions on LITERACY LEVELS will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

**Impact of accelerated reading/catch up will be monitored by comparing results after three years. Programmes will be evaluated on this basis**

**Reading ages will be tracked through use of baseline data**

**Students to be resurveyed on Literacy and Learning (spelling) on an annual basis- results disseminated to all staff**

**Exam results in English will be analysed and compared with base line data of previous years**

**Efficacy of spelling initiatives will be evaluated by literacy team**

## DEIS Planning: Plan to improve Numeracy Levels

### Summary Plan to improve NUMERACY LEVELS

**Target(s):**

State in specific terms how NUMERACY LEVELS should improve as a result of measures in the school's DEIS plan (*number the targets*)

1. **To increase the % of students in junior and senior cycle who like Maths from 45% to 65% over three years**
2. **To increase numeracy levels of students identified as having severe numeracy deficits over three years**
3. **To increase the use of IT as a teaching tool in all Maths classes**

**Actions:**

State proposed measures (both existing and new) to improve NUMERACY LEVELS. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

Measure	To address target(s) no.*	Who?	Lead responsibility	When?	Resources?
1, <b>Test all students 1<sup>st</sup>-6<sup>th</sup> in numeracy using the MALT test using WRAT test. Identify students who may have severe numeracy deficits. Test results to be shared with whole staff.</b>	1, 2,	<i>Maths Department</i>	<i>Maths Co-ordinator</i>	Autumn of each year	MALT Test, pens, testing room, invigilator
2. <b>Student maths support allocated on the basis of need, identified from 1<sup>st</sup> year. Support may include</b> -1:1 Numeracy Support -Team Teaching -Catch Up Numeracy -Differentiated Teaching strategies -Support from SNA	1, 2,	<i>Maths Co-ordinator &amp; SEN Co-ordinator</i>	<i>Maths Co-ordinator/SEN Co-ordinator</i>	Ongoing	Data on Mathematical progress, Reports from teachers, results of tests Psych-Ed Reports
3. <b>Maths Department to run 'Maths for Fun' initiative for all Junior Cycle students.</b>	3	<i>Maths Co-Ordinator</i>	<i>Maths Co-Ordinator &amp; Cathy Connell</i>	Annually	Planning Resources Numeracy Games Puzzles etc.
4. <b>Maths Department to explore alternative initiatives employed to improve school wide numeracy</b>	1,2	<i>Maths Team</i>	<i>Maths Co-ordinator</i>	During Planning Meetings	Meeting Time Planning Time Associated

\* It is possible that a measure may address a number of targets

## DEIS Planning: Plan to improve Numeracy Levels

<p><b>5, Maths Team to consider ways to integrate the use of IT in Maths classrooms as resources allow in order to improve learner outcomes in Maths/numeracy across all school year groups.</b></p>	1,2,3,	<i>Maths Department</i>	<i>Member of Numeracy Team</i>	2018-19 school year	<p>Resources</p> <p>Financial resources, IT Equipment, Software, Websites</p>
<p><b>6. All teachers to use same formula/methodology to calculate percentages in their subject. Students will be encouraged to calculate percentages from class test results independently. Formula to calculate percentages will be posted on all classroom walls</b></p>	1,2	<i>Maths Department All Subject Departments/Teachers</i>	<i>Maths Department</i>	2018-19 school year	<p>Formula decided Copy of Formula to be posted on wall of each classroom Test Results</p>

**Monitoring:**

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years  
**Numeracy interventions will be monitored. All students receiving numeracy/Maths support will be retested in May of each year.**  
**Common tests and marking schemes used where possible**  
**Targets regularly monitored at Maths Meeting**  
**Developing, updating and sharing materials/strategies as needed**  
**Inventory of IT equipment**  
**IT numeracy resources to be collated**

**Evaluation:**

State how impact of actions on NUMERACY LEVELS will be evaluated at the end of the three years  
 State how progress will be measured, using baseline and targets as guide

## **DEIS Planning: Plan to improve Numeracy Levels**

- **Analysis of Junior Cert results on an annual basis.**
- **Comparison of results with baseline data of previous years**
- **Teachers to evaluate strategies/methods./materials used to see what works and what doesn't**
- **Resurvey students on numeracy and compare results**



## DEIS Planning: Plan to improve Examination Attainment

### Summary Plan to improve EXAMINATION ATTAINMENT

**Target(s):**

State in specific terms how EXAMINATION ATTAINMENT should improve as a result of measures in the school's DEIS plan (*number the targets*)

- 1. To increase by 10% students taking subjects at higher level in the Junior Certificate Examination over three years.**
- 2. To increase by 10% the number of students attaining a H7 or higher in the Leaving Certificate Examination over three years.**
- 3. To increase by 10% the number of students attaining more than 120 credits in the Leaving Certificate Applied Examination over three years.**

**Actions:**

State proposed measures (both existing and new) to improve EXAMINATION ATTAINMENT. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

Measure	To address target(s) no.*	Who?	Lead responsibility	When?	Resources?
<b>1. To continue with Night Study for Junior Certificate, LCA and Leaving Certificate Students.</b>	1, 2 , 3	<i>Principal &amp; Night study team</i>	<i>Principal</i>	Nightly (Monday to Friday)	Study Hall
<b>2. To survey students from each year group about to enquire how students learn best in class. Results will be disseminated to teachers and subject departments for discussion and action.</b>	1,2,3	<i>DEIS Co-ordinator</i>	<i>DEIS Co-ordinator</i>	Survey to be completed by February 2019	Survey Design Survey Survey Time Time for collation of results Computer Meeting time for subject departments

\* It is possible that a measure may address a number of targets

## DEIS Planning: Plan to improve Examination Attainment

<p><b>3, Each subject department will analyse results of Junior Certificate/ Junior Cycle , Leaving Certificate examinations. Compare data to previous years and to National and DEIS averages. Each subject department will set targets based on these results and will come up with subject wide teaching strategies that promote attainment.</b></p> <p><b>4. Analyse LCA results. Each year. Compare to National averages.</b></p>	<p>1,2</p> <p>1,</p>	<p><i>Subject Departments</i></p> <p><i>LCA Co-ordinator</i></p>	<p><i>Head of each subject department</i></p> <p><i>LCA Co-ordinator</i></p>	<p>Annual Basis</p> <p>Annual Basis</p>	<p>Examination data/results Comparison with previous years/national averages/DEIS averages</p> <p>LCA data/results Time Results from previous years</p>
<p><b>5. Subject co-ordinators/subject teachers will encourage students to sit papers at a level commensurate with their ability.</b></p> <p><b>6. Baseline data on academic attainment will be presented to whole school staff on an annual basis. (Results for each subject will also be presented). Subject departments to include this on their agenda. In addition Subject Departments should also consider results from house exams to inform their classroom practice.</b></p>	<p>1, 2</p> <p>1, 2, 3,</p>	<p><i>Subject Co-ordinators/Subject Teachers</i></p> <p><i>DEIS Planning Team</i></p>	<p><i>Heads of each subject department./subject teachers</i></p> <p><i>Principal</i></p>	<p>Ongoing</p> <p>Annual Development Days</p>	<p>Higher level papers, teaching class at higher level, Differentiation, Teaching strategies</p> <p>Baseline data for each teacher, powerpoint presentation, laptop, Meeting Time</p>

## DEIS Planning: Plan to improve Examination Attainment

<p><b>To introduce VS Ware as a tool for monitoring and tracking students' progress and attainment</b></p> <p><b>To explore the possibility of introducing an academic mentoring initiative for junior cycle students.</b></p> <p><b>Design and conduct a teacher survey on teaching learning and assessment in order to identify good practice and to identify areas for improvement and development with a view to improving teaching and learning outcomes for students. The results will inform future staff development on the issue of teaching and learning.</b></p>	<p>1,2,3</p> <p>1</p> <p>1,2,3</p>	<p><i>Principal VS Ware personnel</i></p> <p><i>Year Heads</i></p> <p><i>DEIS Co-ordinator</i></p>	<p><i>Principal</i></p> <p><i>Year Heads</i></p> <p><i>DEIS Co-ordinator</i></p>	<p>By May 2019</p> <p>By May 2019</p> <p>Survey to be completed and results analysed by March 2019</p>	<p>VS Ware Software Staff Training</p> <p>Meeting Time Planning Programme Design</p> <p>Survey Design Survey Time Result collation Presentation of results</p>
<p><b>To maintain the senior mentoring programme for examination students in 6<sup>th</sup> Year/6<sup>th</sup> LCA. Each student will be assigned a teacher. An educational profile will be given to each teacher along with their career choices. Teacher/mentor will play an advisory, motivational and supportive role and will meet the student on a regular basis. Teacher will link in with their assigned student every two weeks</b></p> <p><b>All teachers will participate in a staff development workshop focusing on differentiation as a teaching strategy which can improve learner outcomes for all students with varying levels of academic ability.</b></p>	<p>2</p> <p>1,2,3</p>	<p><i>Guidance Team</i></p> <p><i>Principal</i></p>	<p>Guidance Counsellor</p> <p>Principal</p>	<p>2018-2021</p> <p>2018-19 School Year</p>	<p>Teachers to Volunteer for this role. List of all Senior Cycle students. Place to meet with student. Time table of meetings Educational Profile</p> <p>PDST Application Venue PDST Facilitator</p>

**Monitoring:** State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

- **Analyses of exam results and feedback from school staff**

## **DEIS Planning: Plan to improve Examination Attainment**

- **Monitor subject level choices at both Junior and senior cycles**
- **Monitor of progress of LCA Students and feedback to parents at parent teacher meetings**
- **Monitor progress of Junior and Leaving Certificate students and feedback to parents at parent teacher meetings**
- **Monitor literacy and numeracy interventions and supports for targeted students**
- **Monitor number of students taking higher level papers in different subject (JC and LC)**
- 

### **Evaluation:**

State how impact of actions on EXAMINATION ATTAINMENT will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

- **Analyses of mock and state examination results on an annual basis**
- **Comparison of exam results with baseline data and national averages**
- **Compare subject level choices with previous years**
- **Evaluate interventions and supports for those who are underachieving**
- **Evaluate success Teacher Mentoring Programme**
- **Evaluation of Differentiation Workshop**

## DEIS Planning: Plan to improve Educational Progression

### Summary Plan to improve EDUCATIONAL PROGRESSION

**Target(s):**

State in specific terms how EDUCATIONAL PROGRESSION should improve as a result of measures in the school's DEIS plan (*number the targets*)

1. *To increase the number of students taking up PLC Courses by 5% over three years.*
2. *To increase by 5% the number of students attending higher education over three years.*
3. *To increase awareness amongst Junior Cycle students of the importance of educational progression.*
4. *To increase school wide awareness about further education opportunities*

**Actions:**

State proposed measures (both existing and new) to improve EDUCATIONAL PROGRESSION. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

Measure	To address target(s) no.*	Who?	Lead responsibility	When?	Resources?
To introduce a new initiative 'College Awareness Week' in St John's College. This initiative will seek to raise school-wide awareness about the benefits of progression and further education opportunities available to students.	1,2, 3, 4,	<i>Guidance Counsellor, Subject Teachers, CAW Committee</i>	<i>Guidance Counsellor &amp; CAW Team</i>	Annually	Planning Timetable of events Roll Out of Events
To retain guidance classes and one-to-one guidance counselling sessions with Senior Cycle students ( TY, Leaving Certificate and LCA Students)	1,2 & 4	<i>Guidance Counsellor and senior</i>	<i>Guidance Counsellor</i>	Weekly classes, one to one by appointment	Guidance office, online resources and college prospectus
To continue our participation in the Business in the Community Initiative. In particular, our links with the Allianz Mentoring Programme with Senior Cycle Students	1,2,4,	<i>Guidance Counsellor, Principal, Business in the Community Personnel</i>	<i>Guidance Counsellor</i>	On going	Mentor link ups, Study room, Calender of events for all involved, Individual Mentors for participating students.
Create opportunities for parents to meet with Guidance Counsellor for advice and support in terms of career options and progression	1, 2	<i>HSCL/Guidance Counsellor/</i>	<i>Guidance Counsellor</i>	October of each year	Power point presentation, parents room,

\* It is possible that a measure may address a number of targets

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<p>To maintain close contacts with Colleges (further, higher, plc) for information on current courses and access programmes, visits to colleges and talks on career options/college courses</p>	<p>1 &amp; 2</p>	<p><i>Guidance Counsellor Ty students LCA Students Leaving Certificate Students</i></p>	<p><i>Guidance Counsellor</i></p>	<p>Ongoing</p>	<p>flipchart,,refreshments.  Names, email address, phones numbers of key personnel in each college, prospectus, CAO Forms etc</p>
<p>To meet with all senior examination students (Leaving Certificate and LCA) prior to closing date for CAO applications and the closing date for applications to PLC courses.</p>	<p>1, 2</p>	<p><i>Guidance Counsellor</i></p>	<p><i>Guidance Counsellor</i></p>	<p>Dec-Feb</p>	<p>Prospectus, application forms, information on grants etc, guidance office, online resources</p>
<p>To introduce a series of workshops dealing with the issue of educational progression. These workshops will cover issues such as college courses (further education, Higher education, PLC courses, apprenticeships etc), career options and pathways to college.</p>	<p>1,2,4</p>	<p><i>Guidance Counsellor TY Students LCA Students</i></p>	<p><i>Guidance Counsellor</i></p>	<p>2018-21</p>	<p>Guidance Counsellor, Junior Cycle Students</p>
<p>Maintain links with Ballyfermot Partnership to promote college awareness across the student body (eg What's the Story Initiative'.)</p>	<p>1,2,3,4</p>	<p><i>Guidance Counsellor Ballyfermot Partnership</i></p>	<p><i>Guidance Counsellor Education Officer Ballyfermot Partnership Guidance</i></p>	<p>2018-21</p>	<p>Guidance Counsellor</p>

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Forge Closer links with past pupils who have attended college so as to provide motivational talks to current students	1,2, 3, 4,	<i>Guidance Counsellor/ Past Pupils</i>	<i>Counsellor</i>	2018-21	Contact Details and destination college of past pupils
To conduct a destination survey of students who have left school and compare data with previous years	1.2	<i>Guidance Counsellor 6<sup>th</sup> Years who have left school</i>	<i>Guidance Counsellor</i>	Each year 2018-21	Contact details of 6 <sup>th</sup> year student Comparison of progression from previous years
To maintain Careers Notice board in the school to provide careers information/college information and to promote educational progression in the school.	1,2, 3, 4	<i>Guidance Team</i>	<i>Guidance Counsellor</i>	Ongoing	Notice Board/Careers Information/Details of open days/College Information/Information on Apprenticeships
To maintain Careers as a core subject in the TY Programme	1,2,3,4	<i>TY Co-ordinator TY Students Guidance Counsellor</i>	<i>TY Co-ordinator</i>	ongoing	Timetabling Provision

## DEIS Planning: Plan to improve Educational Progression

<p>Monitoring:</p> <p>State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years</p> <p><b>All meetings with students and Guidance Counsellor will be recorded</b></p> <p><b>All contacts with colleges will be recorded</b></p> <p><b>Attendance at all career information nights/coffee mornings will be recorded and monitored</b></p> <p><b>Students who completed Senior Cycle in previous June will be contact by Guidance Counsellor to get information on their present destination (college, employed, unemployed etc)</b></p> <p><b>The college application process for LCA students will be closely monitored</b></p> <p><b>Destinations for students who have graduated from St John's College will be recorded by Guidance Counsellor</b></p>					
<p>Evaluation:</p> <p>State how impact of actions on EDUCATIONAL PROGRESSION will be evaluated at the end of the three years</p> <p>State how progress will be measured, using baseline and targets as guide</p> <p><b>Progression to higher educational courses compared to baseline data for previous years</b></p> <p><b>Progression to further education for LCA students compared to baseline data for previous years</b></p> <p><b>Attendance at information meetings/careers talks recorded evaluated</b></p> <p><b>Input from various colleges will be monitored and evaluated</b></p> <p><b>Survey of students who participated in educational progression workshops</b></p> <p><b>CAW Committee will evaluate effectiveness of College Awareness Week on an annual basis</b></p>					



## DEIS Planning: Plan to promote Partnership with Parents

### Summary Plan to promote PARTNERSHIP WITH PARENTS

**Target(s):**

State in specific terms how PARTNERSHIP WITH PARENTS should improve as a result of measures in the school's DEIS plan (*number the targets*)

- 1. To increase attendance at parent-teacher meetings of each year group by 10% over 3 years.**
- 2. To increase parental involvement in the Parents Council by 50% over three years**
- 3. To raise awareness amongst the parent body about the role they can play in the education of their child**

**Actions:**

State proposed measures (both existing and new) to improve PARTNERSHIP WITH PARENTS. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

Measure	To address target(s) no.*	Who?	Lead responsibility	When?	Resources?
<b>1. Dates and times of parent teacher meetings will be clearly communicated to parents. Dates and times of meetings will be set out on school calendar. Parents from each year group will receive a text a parent notification as a reminder the week before the parent teacher meeting. Students will receive reminders from year Head.</b>	1	<i>Principal Year Head</i>	<i>Principal</i>	School Calendar sent to parents in summer	Names and address of parents School Calendars Text a Parent facility
<b>2. Year Head from each year group will record attendance at each parent teacher meeting. Parents who have not attended will be contacted by Year Head and invited to attend meeting to discuss student progress if desired by parent. In this event subject teachers will fill out progress report for said students.</b>	1	<i>Year Head Parent Subject Teachers</i>	<i>Year Head</i>	After Parent Teacher Meeting for year group	Attendance data, progress reports ) Parents contact details
<b>3. Year Heads will compare parent teacher meeting attendance data from previous years and record differences. This will provide baseline data for future planning.</b>	1	<i>Year Head</i>	<i>Year Head</i>	Annual Basis	Attendance Data

\* It is possible that a measure may address a number of targets

**DEIS Planning:  
Plan to promote Partnership with Parents**

<p><b>4.</b> To establish a partnership committee to explore ways in which we can support parents on in the education of their child. Committee will meet and plan for the 2019-20 school year.</p>	3	<i>Partnership Committee HSCL Co-ordinator</i>	<i>HSCL Co-ordinator</i>	2018-19 school year	Volunteers from teaching staff Meeting Time Records/Minutes of Meeting
<p><b>5.</b> To organise informal coffee mornings for 1<sup>st</sup> year parents. The purpose of coffee morning is to introduce parents to the school and provide information about the school and to raise awareness about the importance of attendance and co-operation. The coffee morning would also be a vehicle through which the importance of attendance at parent teacher meetings is emphasised. In addition, information on the work of the parent council could also be disseminated to parents and parents would be encouraged to get involved.</p>	1,2	<i>HSCL Co-ordinator 1<sup>st</sup> Year Head Class teachers that are available Current members of the Parents Council</i>	<i>HSCL Co-ordinator</i>	October of School Year	Venue Time Invitation Information Literature Powerpoint Presentation Information on
<p><b>6.</b> Parents will be invited to events during the school year. These may include -1<sup>ST</sup> Year Christmas Mass -JSCP events -TY Events -School Wide Events -Sporting Events/Competitions -Awards Ceremonies -Graduation Ceremonies -Open Days</p>	3	<i>Teachers Event Organisers HSCL Co-ordinator</i>	<i>Event Organisers</i>	Throughout School Year	Invitations/Letters outlining events and ceremonies Venue Refreshments
<p><b>7.</b> To maintain Parents Plus Programme for parents of students. HSCL will identify parents who may benefit from this programme and invite them to participate.</p>	3.	<i>HSCL Parents Plus Facilitators Parents</i>	<i>HSCL Co-ordinator</i>	2018-19 school year	Venue Schedule Planning Meetings Schedule Parents Plus Resources Lap Top Worksheets

**DEIS Planning:  
Plan to promote Partnership with Parents**


## **DEIS Planning: Plan to promote Partnership with Parents**

### **Monitoring:**

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

**Attendance data from attendance at parent teacher meetings will be recorded and compared**

**Monitor attendance of parents (including parents of targeted students) at parents plus programme**

**Monitor attendance of parents (including parents of targeted students) at school events/celebrations**

**Monitor attendance at coffee mornings/informal meetings**

**Monitor uptake of parents who take up invitation to get involved with extra -curricular activities**

**Monitor uptake of parents participating in parents council**

**Set up parents committee and record minutes of meetings**

**Record and monitor parental contact with HSCL Co-ordinator**

### **Evaluation:**

State how impact of actions on PARTNERSHIP WITH PARENTS will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

**Maintain records of home visits and evaluate follow up**

**Evaluate interventions put in place following a home visit**

**Evaluate attendance rates of all parents at parent-teacher meetings**

**Evaluate attendance rates at parents plus programme**

**Comparison to baseline data for each year**

## DEIS Planning: Plan to promote Partnership with Others

### Summary Plan to promote PARTNERSHIP WITH OTHERS

**Target(s):**

State in specific terms how PARTNERSHIP WITH OTHERS should improve as a result of measures in the school's DEIS plan (*number the targets*)

- 1. To increase the schools engagement with local, voluntary and statutory agencies over three years**
- 2. To increase awareness amongst students and parents about local support agencies over three years.**
- 3. To increase and promote active partnership between St John's College and local primary schools over three years.**
- 4.

**Actions:**

State proposed measures (both existing and new) to improve PARTNERSHIP WITH OTHERS. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

Measure	To address target(s) no.*	Who?	Lead responsibility	When?	Resources?
<b>Principal will act as liaison person for contact/referrals to HSE and TUSLA</b>	1	<i>Principal HSCL Care team (referrals)</i>	<i>Principal</i>	As need arises	Referral forms, contact person in HSE, Recording sheets for referrals and contact
<b>SEN Co-ordinator will act as liaison person for contact/referrals to NEPS</b>	1	<i>SEN Department Principal</i>	<i>SEN Co-ordinator</i>	As need arises	NEPS Reports, Consent forms, Attainment Data, Results of literacy and numeracy tests, Meeting room, Tome tabling arrangements for meetings
<b>Principal/HSCL/SCP will act as liaison persons for contact/referrals to NEWB/ EWO</b>	1	<i>Principal /SCP/HSCL</i>	<i>Principal</i>	Monthly attendance meetings	Attendance Data, attendance tracking data, record of meetings/contact with parents, meeting room, plans/interventions

\* It is possible that a measure may address a number of targets

**DEIS Planning:  
Plan to promote Partnership with Others**

					put in place
<b>To contact and meet with agencies and organisations working with students and families in our school on a regular basis. Details of all meetings will be recorded</b>	1	<i>SCP/HSCL/YEAR HEADS/Principal</i>	<i>HSCL/SCP</i>	As need arises	Meeting venue, data on attendance, progress, interventions etc
<b>To forge closer links to youth services in the community for in school/out of school and curricular supports</b>	1	<i>HSCL/SCP/TY Co-ordinator</i>	1	<i>HSCL/SCP/Student s/TY Co-ordinator</i>	Contact Details/Meeting Time/Minutes of Meeting
<b>To ensure that at least one key person in the school will attend the Ballyfermot Partnership Education Taskforce Meeting</b>	1	<i>Principal</i>	Principal	<i>As meetings arise (monthly)</i>	Gather Information regarding services offered, in school out of school or curricular/.Local educational initiatives
<b>HSCL &amp; SCP to attend Labre Park care team meetings on a monthly basis</b>	1	<i>HSCL &amp; SCP Co-ordinators</i>	HSCL/SCP Co-ordinators	<i>As meetings arise (monthly)</i>	Venue/Meeting time/Minutes of meetings/actions
<b>To conduct an audit of local agencies and organisations and communicate information to all school staff. Teachers will be encouraged to link in with organisations that can help promote improved teaching and learning outcomes for our students.</b>	2	<i>Miriam Caulfield Nicola Lawlor Deirdre Murphy</i>	Miriam & Nicola	<i>Audit to be completed before Easter Break 2019</i>	Names and roles of local organisations Contact Details
<b>An information leaflet will be produced for parents about local organisations that can support parents in their role as primary educator of their child. This will also appear on the school website</b>	2	<i>Jonathon Kerins Conor Fitzpatrick Website Co-ordinator</i>	Jonathon & Conor	<i>To be completed by May 2019</i>	Audit results Names and roles of organisations Contact details of

**DEIS Planning:  
Plan to promote Partnership with Others**

<p><b>Admissions Team will explore ways in which we can promote active partnership with local primary schools.</b></p>	3	<i>Admissions Team/HSCL</i>	Admissions Team	<i>Ongoing</i>	<p>Organisations Computer Time Production of Leaflet</p> <p>Meeting Time Minutes of Meetings Invitations to Schools</p>
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**Monitoring:**

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

**All meetings will be recorded (minutes)**

**Principal will liaise with personnel from HSE and NEWB and record meetings**

**SEN Co-ordinator will liaise with NEPS and will record meetings and interventions put in place as a result of meetings/ analysis of NEPS Reports**

**Meetings with family support agencies and HSCL will be shared with care team and interventions put in place if necessary**

**NEWB/NEPS reports will be analysed**

**Contact between school and local agencies/organisations will be fostered and maintained through regular contact/meetings**

**Liaise with head of Local Education Task force to ensure key staff members are on mailing list for future education task force meetings**

**Record of local primary school students participation in events organised by the school**

**Evaluation:**

State how impact of actions on PARTNERSHIP WITH OTHERS will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

**Comparison to baseline data from previous years**

**Evaluate feedback/response from HSE re referrals**

**Evaluate the work of local family support services**

**Analysis of NEPS AND NEWB Reports**

**Attendance of meetings (recorded)**

**Monthly attendance meetings with SCP/HSCL/Principal and EWO recorded and interventions put in place evaluated**

**DEIS Planning:  
Plan to promote Partnership with Others**

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# **DEIS Plan One-Year Summary**

**Templates for a summary overview of  
a school DEIS Plan for 1 school year**

**SUMMARY OF DEIS PLAN FOR THE SCHOOL YEAR \_\_\_\_\_**

<b>DEIS Area</b>	<b>Targets</b>	<b>Measures for Implementation in the Current Year</b>
<b>1. RETENTION</b>		
<b>2. ATTENDANCE</b>		
<b>3. LITERACY</b>		
<b>4. NUMERACY</b>		

SUMMARY OF DEIS PLAN FOR THE SCHOOL YEAR \_\_\_\_\_

DEIS Area	Targets	Measures for Implementation in the Current Year
5. EXAMINATION ATTAINMENT		
6. EDUCATIONAL PROGRESSION		
7. PARTNERSHIP WITH PARENTS		
8. PARTNERSHIP WITH OTHERS		

**SUMMARY OF DEIS PLAN FOR THE SCHOOL YEAR \_\_\_\_\_**

<b>DEIS Area</b>	<b>Targets</b>	<b>Measures in the Current Year</b>
<b>1. RETENTION</b>		
<b>2. ATTENDANCE</b>		
<b>3. LITERACY</b>		
<b>4. NUMERACY</b>		
<b>5. EXAMINATION ATTAINMENT</b>		
<b>6. EDUCATIONAL PROGRESSION</b>		
<b>7. PARTNERSHIP WITH PARENTS</b>		
<b>8. PARTNERSHIP WITH OTHERS</b>		