

Dear Parent/Guardian,

Applications for a place in St. John's College will only be considered when all of the following items have been supplied to the principal.

- a) The fully completed application form.
- b) Pupil's PPS Number.
- c) Pupils Birth Certificate.
- d) All reports from previous school (House Exams etc.).
- e) A written reference from his previous principal or deputy principal only.
- f) Copies of all examination results.
- g) Payment of Administration Fee of €50 (This fee is non- refundable).
- h) Supply a passport size photograph of applicant.

Completed applications will be referred to the Board of Management of St. John's College for consideration. The Board will make its decision based on the following criteria:

- The availability of suitable place (year, group, subject availability etc.).
- The applicant and his parents/guardians accept the school ethos.
- The applicant and his parents/guardians accept the Code of Behaviour.

When the Board has met and made its decision, the principal will write to you as soon as possible.

When the school is in a position to offer a place to the applicant the principal will meet parents and the student. A contract must be signed by both parent and student agreeing to obey the school's Code of Behaviour.

If you require any further information please contact the school secretary or visit the school's website: www.stjohnsdls.ie "Admissions Policy".

Yours sincerely,
Ms A.M. Leonard.
Principal.

Transfer Application Form

Date: _____ Place in Year 1st 2nd 3rd 5th 6th LCA
(Please tick appropriate year)

Place for year: _____ (2016, 2017, etc.)

Surname: _____ PPS Number: _____

Christian Name: _____ Telephone No: _____

Address: _____

Date of Birth: _____ Age: ____ Nationality: _____

Fathers Name: _____ Mothers Name: _____

Mobile No: _____ Mobile No: _____

No of Children in Family: ____ Mother Maiden Name: _____

School

Previous Schools Attended: _____

Name of Principal: _____

Please detail any health problems that your son may have that the school should be aware of:

